



**LAGOS STATE GOVERNMENT
MINISTRY OF JUSTICE**

INVITATION FOR BIDS (IFB)

**PROCUREMENT OF FURNITURE AND OTHER ITEMS
FOR THE HIGH AND MAGISTRATE COURTS, AJAH,
BADORE**

DATE OF BID ISSUANCE: Monday, 6th May, 2019

INTRODUCTION:

The Lagos State Ministry of Justice has secured approval to execute some capital projects as part of its statutory mandates and intends to apply part of the proceeds to payment under the contracts for the Procurement of Furniture and other items for the High and Magistrate Courts, Ajah, Badore.

Bidding will be conducted through National Competitive Bidding (NCB) procedures as specified in the Lagos State Public Procurement Guidelines for Goods and it is open to all bidders as defined in the guidelines.

PROJECT

S/N	DESCRIPTION OF ACTIVITY	LGA/LCDA	BID SECURITY	DELIVERY PERIOD
1.	Procurement of Furniture and other items for the High and Magistrate Courts	Ajah, Badore. Eti Osa LG	1% of bid price	6 month

1.0 The Lagos State Ministry of Justice now invites sealed bids from eligible contractors for above contract as detailed in the bidding document:

2.0 QUALIFICATION REQUIREMENT / ELIGIBILITY CRITERIA

Interested and competent Contractors wishing to carry out the project as described above will be required to submit the following documents:

- (i) Evidence of Registration with the Corporate Affairs Commission (CAC) with the inclusion of Certificate of Incorporation and Articles of Association.
- (ii) Last 3 years (2016, 2017 & 2018) Company Tax Clearance Certificate
- (iii) Possession of experience as a Prime Contractor in at least (3) projects of similar nature and complexity with verifiable letter of contract award and certificate of job completion within the last Five (5) years.
- (iv) Detailed Company Profile and Organization Structure including names and telephone numbers of key personnel (Technical / Managerial).
- (v) Evidence of financial capacity (Reference letter from reputable bank).
- (vi) Copies of VAT Registration with TIN number and evidence of VAT remittances for the last 3 years.
- (vii) Company's Audited Accounts for the last three years (2016, 2017, 2018)
- (viii) Evidence of Payment of development levy for the last 3 years (2016, 2017 & 2018) for two Directors.
- (ix) Evidence of registration with Lagos State Public Procurement Agency

3.0 NOTE:

- (i) Additional details are provided in the Bidding Documents.

- (ii) All claims must be adequately substantiated with documents and must be verifiable
- (iii) The Ministry of Justice shall deal directly with only the authorized officers of interested companies and not their agents
- (iv) This bidding exercise shall not be construed as a commitment on the part of the Ministry of Justice to award the contracts to anyone or even award any contracts at all.
- (v) The Ministry of Justice will not be responsible for any cost or expenses incurred by any interested party(ies) in connection with site inspections or responses to this invitation.

Interested eligible bidders may obtain further information from the Office of the **Permanent Secretary/Solicitor General, Lagos State Ministry of Justice, Room 420, 4th Floor Block 2, Secretariat, Alausa, Ikeja.**

4.0 COLLECTION OF BID DOCUMENTS.

A complete set of Bidding Document in English Language may be purchased by interested bidders at the above address, upon the submission of a written application to: **The Permanent Secretary,**

Ministry of Justice, Block 2, Room 420,

The Secretariat, Alausa, Ikeja,

and upon payment of a non – refundable fee of **₦20,000.00 (Twenty-Thousand Naira) only.**

Time of collection is between 8.00am and 4.00pm, Monday to Friday. Within the collection period, payment should be made to the account stated below with the following details:

Account Name: Contract Agreement Account

Bank: Polaris / Access Bank

Agency: Ministry of Justice

Revenue Code: 32252

Agency Code: 17004

Account Number: 4020051

The Bidding Document may be collected by hand from the Head of Procurement, Behind Ministry of Justice, Block 2, Secretariat, Alausa, Ikeja.

5.0 SUBMISSION OF BID DOCUMENTS

Bids must be enclosed in a sealed envelope addressed to: **The Permanent Secretary, Ministry of Justice, Block 2, Room 420**, The Secretariat, Alausa, Ikeja, and delivered at the same address on or before 12:00 hours on 20th May, 2019 and must be accompanied by a bid security as indicated in the table above. **Late bids will be rejected. Bid closes on 20th May, 2019 by 12 noon.**

6.0 BID OPENING:

Bids will be opened in the presence of Bidders' Representatives who choose to attend **on 20th May, 2019 by 12 noon.** at 12:00 hours, in the Conference Room of the Lagos State Ministry of Justice, Block 2, Secretariat, Alausa, Ikeja, Lagos.

**Solicitor General/Permanent Secretary
Ministry of Justice.**