



Small & Medium
Enterprises
Development
Agency of
Nigeria

EXPRESSION OF INTEREST AND INVITATION TO TENDER

INTRODUCTION

The Federal Government of Nigeria has earmarked funds for the execution of Projects under the 2019 Capital Appropriation Act. Consequently, the Agency is inviting Expression of Interest (EOI) for Consultancy Services as well as Technical and Financial Proposals from competent Firms/Contractors for the following programmes:

CATEGORY A: SERVICES

EXPRESSION OF INTEREST (EOI)

S/N	PROGRAMME	DESCRIPTION	LOT NO.	LOCATION
1	NATIONAL COMPREHENSIVE MSMEs DATABASE	The database shall provide: MSMEs listing by sector, location, input requirements, products output, financing gap and in-house standards status to fast-track market linkages, enterprise cooperation and enhance regulatory oversight.	Lot 1	SMEDAN HEADQUARTERS
2	NATIONAL ENTREPRENEURSHIP TRAINING	The objective is to enhance the growth and development of businesses as well as create employment opportunities across the country.	Lot 2	NORTH EAST
			Lot 3	NORTH WEST
			Lot 4	NORTH CENTRAL
			Lot 5	SOUTH EAST
			Lot 6	SOUTH SOUTH
			Lot 7	SOUTH WEST
5	SKILL ACQUISITION TRAINING PROGRAMME	The programme aims to facilitate start-up of Micro, Small and Medium Enterprises and equally support existing businesses by availing participants with skills that would place them in proper perspective for profitability and competitiveness.	Lot 8	NGURU, MACHINA AND JAKUSKO LGAs, YOBE STATE
			Lot 9	BADE, YUSUFARI AND KARASUWA LGAs, YOBE STATE
			Lot 10	BADE LGAs OF YOBE STATE
			Lot 11	MACHINA LGAs OF YOBE STATE
			Lot 12	JAKUSKO LGAs OF YOBE STATE
			Lot 13	KARASUWA LGAs OF YOBE STATE
			Lot 14	NGURU LGAs OF YOBE STATE
			Lot 15	YUSUFARI LGAs OF YOBE STATE
			Lot 16	DEKINA LGA, KOGI STATE.
			Lot 17	JOS NORTH LGA, PLATEAU STATE
			Lot 18	SABON GARI LGA, KADUNA STATE
			Lot 19	IJUMU AND KABBA/BUNU LGA KOGI WEST SENATORIAL DISTRICT, KOGI STATE
			Lot 20	KOGI AND LOKOJA LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE
			Lot 21	MOPA MURO/YAGBA WEST/ YAGBA EAST LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE
			Lot 22	YENAGOA/KOKOKUMA - OPOKUMA FED CONST BAYELSA STATE
			Lot 23	AMARAWA, KORE, WAMBANTO AND GIDAN TUKU COMMUNITIES
			Lot 24	FANSALLAH, MURAS, CHAKAWA AND DAN MARKE COMMUNITIES
			Lot 25	YANKATSARE, D/LASAN AND YANGIZO COMMUNITIES
			Lot 26	DABA COMMUNITY
			Lot 27	GOGEL, GURJIYA AND MADARI COMMUNITIES
			Lot 28	KANTA, YANDADI AND KORE COMMUNITIES
			Lot 29	GAGARAWA, RUNA, YAMBUKAR AND LANDA COMMUNITIES
			Lot 30	KANO
			Lot 31	OGBA/EBBEMA/NDONI LGA, RIVERS STATE
			Lot 32	NGURU, GASHUA AND JAKUSKO LGAs, YOBE STATE
			Lot 33	BAUCHI AND RIVERS STATES
			Lot 34	ADAMAWA
			Lot 35	BAUCHI
			Lot 36	TARABA
			Lot 37	GOMBE
			Lot 38	YOBE
			Lot 39	MAIDUGURI
			Lot 40	RIVERS STATE
			Lot 41	BAYELSA STATE
			Lot 42	AKWA IBOM STATE
			Lot 43	DELTA STATE
			Lot 44	GOMBE NORTH SENATORIAL DISTRICT, GOMBE STATE.
			Lot 45	OKENE AND OGORI MAGONGO LGAs, KOGI STATE
			Lot 46	LAGOS MAINLAND FEDERAL CONSTITUENCY .
6	ENTREPRENEURSHIP DEVELOPMENT TRAINING	The programme exposes potential entrepreneurs to the rudiments of starting and managing their businesses. It has the potential to train and facilitate the establishment of new businesses and the expansion of existing enterprises.	Lot 47	BADE LGA OF YOBE STATE
			Lot 48	NGURU LGA OF YOBE STATE
			Lot 49	MACHUNA LGA OF YOBE STATE
			Lot 50	JAKUSKO LGA OF YOBE STATE
			Lot 51	KARASUWA LGA OF YOBE STATE
			Lot 52	YUSUFARI LGA OF YOBE STATE
			Lot 53	OWAN WEST, LGA EDO STATE
			Lot 54	AHOADA LGA, RIVERS STATE
			Lot 55	AMARAWA, KORE, WAMBANTO AND GIDAN TUKU COMMUNITIES
			Lot 56	FANSALLAH, MURAS, CHAKAWA AND DAN MARKE COMMUNITIES
			Lot 57	YANKATSARE, D/LASAN AND YANGIZO COMMUNITIES
			Lot 58	DABA COMMUNITY

			Lot 59	GOGEL, GURJIYA AND MADARI COMMUNITIES
			Lot 60	KANTA, YANDADI AND KORE COMMUNITIES
			Lot 61	GAGARAWA, RUNA, YAMBUKAR AND LANDA COMMUNITIES
			Lot 62	AKOKO EDO FEDERAL CONSTITUTENCY
			Lot 63	OBANLIKU/OBUDU/BEKWARRA FEDERAL CONSTITUENCY, CROSS RIVER STATE
			Lot 64	BAUCHI AND RIVERS STATES
			Lot 65	ZAMFARA
			Lot 66	KANO
			Lot 67	KATSINA
			Lot 68	JIGAWA
			Lot 69	KADUNA
			Lot 70	KEBBI
			Lot 71	SOKOTO
			Lot 72	LAGOS MAINLAND FEDERAL CONSTITUENCY .
			Lot 73	AROCHUKWU /OHAFIA FED. CONST.
			Lot 74	OKENE LG, KOGI STATE
7	OTHER ENTERPRISE SUPPORT SERVICES	The objective of the programme is to provide beneficiaries/existing enterprises with business support services, nudge individual MSMEs into formal registered groups, and offer counselling, mentoring and other ancillary services.	Lot 75	OKENE AND OGORI MAGONGO LGAs, KOGI STATE
			Lot 76	AGBEDE, ETSAKO WEST LGA, IN EDO STATE
8	POST SEASONAL INTERVENTION PROGRAMME	An agricultural based enhancement programme, designed to assist rural farmers acquire necessary skills and knowledge required to reduce post-harvest losses/wastages, enhanced modern farming techniques with a view to encouraging and achieving bumper harvest, increased market shares, product value chain development and facilitating farmers linkages to resources required for their growth and development.	Lot 77	YANA AND SABONGARI COMMUNITES
			Lot 78	OLOWOSOKE VILLAGE ON IRESA ADU ROAD IN SURULERE LGA, LAGOS STATE

SUBMISSION OF EOI

CATEGORY A: Two (2) bound prequalification documents should be sealed in an envelope and clearly marked '**Expression of Interest**'. The name of the company, programme and Lot number should be boldly written on the reverse side of the envelope and should be dropped in a box at the Agency's Training Room located at the ground floor. The closing date for the submission is **12:00** noon on Monday, 12th August, 2019 and would be publicly opened immediately following the closing on Monday, 12th August, 2019 at **12:00** noon.

CATEGORY B: SMALL WORKS AND GOODS

S/N	DESCRIPTION OF WORKS	LOT NO.	LOCATION	
9	REVITALIZATION OF ANOTHER 6 NO. INDUSTRIAL DEVELOPMENT CENTRES(IDC) AND CONVERSION INTO CLUSTER PARKS	Lot 79	KANO, KANO STATE	
		Lot 80	IDU, ABUJA FCT	
		Lot 81	ILORIN, KWARA STATE	
		Lot 82	ABEOKUTA, OGUN STATE	
		Lot 83	MINNA, NIGER STATE	
		CONSTRUCTION OF MODEL SKILL ACQUISITION CENTRE	Lot 84	YOLA, ADAMAWA STATE
		CONSTRUCTION OF MODEL SKILL ACQUISITION CENTRE	Lot 85	SHINKAFI/ZURMI FEDERAL CONSTITUENCY, ZAMFARA STATE
		CONSTRUCTION OF 1,000.0M X 0.3M X 0.2M X 2 /120M3 TRAPEZOIDAL LINE DRAIN FOR CANAL	Lot 86	EBONYI NORTH SENATORIAL DISTRICT
		COMPLETION OF SKILL ACQUISITION CENTRE CONSTRUCTION AND EQUIPPING	Lot 87	OGBC ROAD, IBARA HOUSING ESTATE
		COMPLETION OF INTER TOWN CONNECTION AND DISTRIBUTION/ELECTRIFICATION OF TWO VILLAGES	Lot 88	IKOT OBIO-EDEM, NSIT IBOM LGA, ETINAN/NSIT IBOM/NSIT UBUIUM FEDERAL CONSTITUENCY, AKWA IBOM STATE
		COMPLETION OF INTER TOWN CONNECTION AND DISTRIBUTION/ELECTRIFICATION OF TWO VILLAGES	Lot 89	YOBE NORTH SENATORIAL DISTRICT, YOBE STATE
		CONSTRUCTION AND EQUIPPING OF COMPREHENSIVE HEALTH CARE CENTRE	Lot 90	ZOGIRMA TOWN IN BUNZA LGA, KEBBI STATE (CONSTRUCTION @120M AND EQUIPPING @80M)
		COMPLETION OF CONSTRUCTION OF STUDENT'S HOSTEL	Lot 91	KEBBI STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY ALIERO, KEBBI STATE.
	ELECTRIFICATION OF ONE VILLAGE	Lot 92	GWANDU LGA, KEBBI STATE.	
	ELECTRIFICATION OF ONE VILLAGE	Lot 93	JEGA LGA, KEBBI STATE	
S/N	GOODS/EQUIPMENT/MACHINERY	LOT NO.	LOCATION	
10	STRATEGIC EMPOWERMENT PROGRAMME (The objective of the programme is to empower Micro, Small and Medium Enterprises (MSMEs) across the country)	Lot 94	DEKINA LGA, KOGI STATE.	
		Lot 95	JOS NORTH LGA, PLATEAU STATE	
		Lot 96	IJUMU AND KABBA/BUNU LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE	
		Lot 97	KOGI AND LOKOJA LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE	
		Lot 98	YAGBA WEST, YAGBA EAST AND MOPA MURA LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE	
		Lot 99	YAMUKU AND YANA COMMUNITIES	
		Lot 100	YANA AND SABONGARI COMMUNITES	
		Lot 101	SOUTHERN BORNO SENATORIAL DISTRICT, BORNO STATE	
		Lot 102	KANO	
		Lot 103	OKRIKA/OGU/BOLO FEDERAL CONSTITUENCY, RIVERS STATE	
		Lot 104	OBANLIKU/OBUDU/BEKWARRA FEDERAL CONSTITUENCY, CROSS RIVER STATE	
		Lot 105	GUMMI / BUKKUYUM, ZAMFARA STATE	
		Lot 106	BADE AND NGURU LGAs OF YOBE STATE	
		Lot 107	RINGIM, JIGAWA STATE	
		Lot 108	YOBE NORTH SENATORIAL DISTRICT, YOBE STATE	
		Lot 109	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.	
		Lot 110	BAUCHI AND RIVERS STATES	

		Lot 111	AGBEDE, ETSAKO WEST LGA, IN EDO STATE
		Lot 112	BAGWAI/SHANONO FEDERAL CONSTITUENCY, KANO STATE.
		Lot 113	ADAMAWA
		Lot 114	BAUCHI
		Lot 115	TARABA
		Lot 116	GOMBE
		Lot 117	YOBE
		Lot 118	MAIDUGURI
		Lot 119	ZAMFARA
		Lot 120	KANO
		Lot 121	KATSINA
		Lot 122	JIGAWA
		Lot 123	KADUNA
		Lot 124	KEBBI
		Lot 125	SOKOTO
		Lot 126	RIVERS STATE
		Lot 127	BAYELSA STATE
		Lot 128	AKWA IBOM STATE
		Lot 129	DELTA STATE
		Lot 130	GOMBE NORTH SENATORIAL DISTRICT, GOMBE STATE.
		Lot 131	RINGIM FED. CONST, JIGAWA STATE.
		Lot 132	IGBO-ETITI /UZO- UWANI FED. CONST. ENUGU STATE
		Lot 133	AROCHUKWU /OHAFIA FED. CONST.
		Lot 134	OKENE LG, KOGI STATE
11	PROVISION OF EMPOWERMENT FOR BENEFICIARIES OF THE NATIONAL ENTREPRENEURSHIP TRAINING (The objective of the programme is to provide empowerment to beneficiaries of the National Entrepreneurship Training)	Lot 135	NORTH EAST
		Lot 136	NORTH WEST
		Lot 137	NORTH CENTRAL
		Lot 138	SOUTH EAST
		Lot 139	SOUTH SOUTH
		Lot 140	SOUTH WEST
12	PROVISION OF LIBRARY BOOKS & EQUIPMENT	Lot 141	SMEDAN HEADQUARTERS
13	PROVISION OF UPS	Lot 142	SMEDAN HEADQUARTERS
14	PROVISION OF PRINTERS	Lot 143	SMEDAN HEADQUARTERS
15	PROVISION OF COMPUTERS	Lot 144	SMEDAN HEADQUARTERS
16	PROVISION OF PHOTOCOPIERS	Lot 145	SMEDAN HEADQUARTERS
17	PROVISION OF TRAINING TABLES AND CHAIRS	Lot 146	SMEDAN HEADQUARTERS
18	SUPPLY OF MOTORCYCLES	Lot 147	GWARAM LGA
		Lot 148	KWARE/WAMMAKO FED CONST SOKOTO STATE
		Lot 149	BIRNIWA/KIRIKASAMMA/GURI FEDERAL CONSTITUENCY, JIGAWA STATE
		Lot 150	BABURA-GARKI FEDERAL CONSTITUENCY, JIGAWA STATE
		Lot 151	JAKUSKO AND KARASUWA, YOBE STATE
		Lot 152	ELEVEN LGA IN KATSINA CENTRAL SENATORIAL DISTRICT
		Lot 153	KEBBI CENTRAL SENATORIAL DISTRICT
		Lot 154	KEBBI NORTH SENATORIAL DISTRICT, KEBBI STATE.
19	SUPPLY OF FERTILIZER	Lot 155	ELEVEN LGAS IN KATSINA CENTRAL SENATORIAL DISTRICT
		Lot 156	KEBBI NORTH SENATORIAL DISTRICT, KEBBI STATE.
20	SUPPLY OF GRINDING MACHINES	Lot 157	GASHUA, YOBE STATE
		Lot 158	MACHINA, YOBE STATE
		Lot 159	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
		Lot 160	GWARAM LG.
		Lot 161	ABADAM /GUZAMALA /KUKAWA / MOBBAR FED. CONST. BORNO STATE
21	SUPPLY OF SEWING MACHINES	Lot 162	SOUTHERN BORNO SENATORIAL DISTRICT, BORNO STATE
		Lot 163	BIRNIWA/KIRIKASAMMA/GURI FEDERAL CONSTITUENCY, JIGAWA STATE
		Lot 164	JAKUSKO AND KARASUWA, YOBE STATE
		Lot 165	GWARAM LG.
		Lot 166	ABADAM /GUZAMALA /KUKAWA / MOBBAR FED. CONST. BORNO STATE
22	SUPPLY OF TRICYCLES	Lot 167	SOUTHERN BORNO SENATORIAL DISTRICT, BORNO STATE
		Lot 168	ORUMBA NORTH AND ORUMBA SOUTH LGA, ANAMBRA STATE
		Lot 169	BABURA-GARKI FEDERAL CONSTITUENCY, JIGAWA STATE
		Lot 170	GASHAKA/KURMI/SARDAUNA FEDERAL CONSTITUENCY, TARABA STATE
		Lot 171	YUSUFARI, YOBE STATE
		Lot 172	NGURU, YOBE STATE
		Lot 173	JAKUSKO, YOBE STATE
		Lot 174	ELEVEN LGAS IN KATSINA CENTRAL SENATORIAL DISTRICT
		Lot 175	KEBBI CENTRAL SENATORIAL DISTRICT
		Lot 178	MAIDUGURI METROPOLITAN FED. CONST. BORNO STATE.
23	SUPPLY OF WATER PUMPS	Lot 179	BADE LGA, YOBE STATE
		Lot 180	YUSUFARI LGA, YOBE STATE
		Lot 181	KARASUWA LGA, YOBE STATE
		Lot 182	KEBBI CENTRAL SENATORIAL DISTRICT
		Lot 183	RINGIM FED. CONST, JIGAWA STATE.
24	SUPPLY OF GENERATORS	Lot 184	JAKUSKO AND KARASUWA, YOBE STATE
		Lot 185	RINGIM, JIGAWA STATE
25	SUPPLY OF REFRIGERATORS	Lot 186	YUSUFARI, BADE, MACHINA AND NGURU EMIRATES, YOBE STATE
26	SUPPLY OF BLOCK MOULDING MACHINES	Lot 187	YUSUFARI, BADE, MACHINA AND NGURU EMIRATES, YOBE STATE
		Lot 188	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE
27	SUPPLY OF HAIR DRESSING EQUIPMENT	Lot 189	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
28	SUPPLY OF WHEEL CHAIRS	Lot 190	YUSUFARI, BADE, MACHINA AND NGURU EMIRATES, YOBE STATE

CATEGORY B (Invitation to Tender): Two (2) Technical requirements should be packaged in sealed envelopes and clearly marked 'Technical Bid'. The financial bid should be sealed in a separate envelope and clearly marked 'Financial Bid'.

The two (2) envelopes should be put into a bigger envelope and clearly marked **Invitation To Tender**.

The name of the company, programme and Lot number should be boldly written on the reverse side of all the envelopes. **(All documents should be in ring binding)**. All documents should be addressed to:

**The Secretary Tenders Board
Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)
No. 35, Port Harcourt Crescent,
Garki, Area 11, Abuja.**

and should be dropped in a box at the Agency's Training Room located at the ground floor. The closing date for the submission of Category B is **12:00 noon on Monday, 9th September 2019** and would be publicly opened immediately following the closing on **Monday, 9th September 2019 at 12:00 noon**.

COLLECTION OF TENDER DOCUMENTS (WORKS & GOODS)

Interested firms are to collect bid documents from the Secretary, Tenders Board upon presentation of evidence of payment of a non-refundable tender fee of **Ten Thousand Naira (₦10,000)** per lot in favour of SMEDAN by using the Central Bank of Nigeria (CBN) payment gateway platform that can be accessed from the REMITA website at www.remita.net

- a. Click "Pay Federal Government Agency"
 - b. Enter "SMEDAN" as the name of MDA and select the service type (Tender Fee)
 - c. Enter amount N10,000
 - d. Submit to generate a Remita Retrieval Reference (RRR), a unique payment reference for your transaction.
 - e. This unique code should be presented at any of this payment Channels:
 1. At any branch of any commercial bank nation wide
 2. With debit/credit cards (MasterCard, Verve, Visa)
 3. Your interment banking site
 4. Digital wallet/Mobile money
 5. Your Remita Profile for registered Remita Users
 - f. Select your preferred payment channels to make payment
- If you have any inquiry or complaint, kindly contact our helpdesk via telephone or Email.

REQUIREMENTS FOR CATEGORIES A & B

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- b. Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2019;
- c. Evidence of current Pension Compliance Certificate valid till 31st December, 2019;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2019;
- e. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2019;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/1/2020 or valid Certificate issued by BPP.
- g. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Small & Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- h. Company's Audited Accounts for the last three (3) years - 2016, 2017, 2018;
- i. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (*in case of construction: COREN, QSRBN, ARCON, CORBON etc.*);
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- l. List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- m. For Category A: Evidence of accreditation by Computer Registration Council of Nigeria and National Information Technology Development Agency (NITDA)
- n. For Training: Evidence of accreditation by Centre for Management Development (CMD)
- o. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

The venue for opening is at:

**Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)
(Training Room)
No. 35, Port Harcourt Crescent,
Garki, Area 11, Abuja.**

ADDITIONAL INFORMATION:

- i. Copy of evidence of payment (SMEDAN RECEIPT) should be included in the submission (Category B: Goods & Works)
- ii. No Company/Firm should bid for more than two (2) Lots;
- iii. Bidders or their representatives and other interested organizations/general public are by this notice invited to witness the opening.
- iv. Category A: Only Shortlisted firms will be invited at a later date for collection of Request for Proposal.
- v. Category B: Only pre-qualified bidders at Technical Evaluation will be invited at a later date for Financial Bid Opening, while financial bids of unsuccessful bidders will be returned un-opened.
- vi. Late submission will be returned un-opened.
- vii. Bidders shall be responsible for all expenses incurred in the preparation of their Bids.
- viii. Failure to satisfactorily fulfill the conditions as requested above will result to the invalidation of such tender.
- ix. SMEDAN reserves the right to verify the authenticity of claim(s) made by any tendering company.
- x. SMEDAN shall reserve the right to reject any submission based on unverifiable Information.
- xi. Please note that this exercise places no commitment on SMEDAN nor establishes any legal relationship whatsoever.
- xii. The Agency's website, email address and phone number are as follows:

E-mail address: info@smedan.gov.ng
alim@smedan.gov.ng
Website: www.smedan.gov.ng
Tel: 08033544630

**SIGNED
MANAGEMENT**