

PHARMACEUTICAL SOCIETY OF NIGERIA

(FOUNDED 1927)

Member: Association of Professional Bodies of Nigeria (APBN)
International Pharmaceutical Federation (FIP)
Commonwealth Pharmacists Association (CPA)
African Pharmaceutical Forum (APF)

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25th November, 2019

PRE-QUALIFICATION OF SUPPLIERS, VENDORS, DISTRIBUTORS, MANUFACTURERS & SERVICE PROVIDERS

The **Pharmaceutical Society of Nigeria** wishes to pre-qualify all its suppliers, vendors, manufacturers, distributors, and service providers in order to streamline its procurement procedures.

All reputable and established firms are invited to apply for participation in the pre-qualification process and submit the necessary pre-qualification documents. A transparent evaluation method for the purpose of pre-qualification of applicants' capabilities in respect to vital elements of applicant's organization and capacity to perform shall be established.

Each supplier or vendor's performance in terms of quality, delivery, after sales service, credit terms and other contractual obligations will be closely monitored and periodically reviewed during the contractual period (*usually 12 months*).


To participate in this process, vendors are to submit an application letter addressed to the **President, Pharmaceutical Society of Nigeria** on or before the **13th of December, 2019**.

Other documents to be submitted alongside the application letter are:

1. Certificate of Registration either as "limited liability" or "business name" or "partnership";
2. List of Directors and Management Staff;
3. List of Current clients and some jobs executed;
4. List of work/services/supplies/contracts executed;
5. Names of Guarantors.

Applications should be submitted in an envelope, properly sealed and marked with the **CATEGORY, NATURE** and **REFERENCE NUMBER** of service.

We look forward to receiving your application.


Pharm. (Mazi) Sam Ohuabunwa OFR, MON, NPOM, FPSN
President, Pharmaceutical Society of Nigeria

PRESIDENT Pharm. Sam I. Ohuabunwa, OFR, MON, NPOM, FPSN, FPCPharm, FMAPharm, FNIW	DEPUTY PRESIDENT (North) Pharm. Munir Elelu, FPSN	NATIONAL SECRETARY Pharm. (Chief) Emeka Callistus Duru, FPSN 08032341381	NATIONAL TREASURER Pharm. (Mrs) Adefolake Adeniyi, MAW	INTERNAL AUDITOR Pharm. (Dr.) Tawa Idubor, Ph.D, FPSN, FPCPharm	EDITOR-IN-CHIEF Pharm. Oluwatosin C. Adeyemi, FPCPharm
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REFERENCE NUMBER	CATEGORY A: SUPPLY OF GOODS
PSN/01/2019	Supply of General Stationery.
PSN/02/2019	Supply of Office Supplies.
PSN/03/2019	Supply and maintenance of photocopiers, scanners, computers, printers, uninterruptible power supply (ups), laptops, software, toners and accessories.
PSN/04/2019	Supply of branded items and promotional materials.
PSN/05/2019	Supply, installation and maintenance of fire and security alarms equipment and security systems.
PSN/06/2019	Supply of bottled water, dispensing machines and maintenance.
PSN/07/2019	Supply of office furniture's and fixtures.
PSN/08/2019	Supply of Fuel/Diesel
	CATEGORY B: PROVISION OF SERVICES
PSN/09/2019	Provision of catering services.
PSN/10/2019	Provision of sanitary, fumigation, pest control and cleaning services.
PSN/11/2019	Provision of internet services.
PSN/12/2019	Provision of courier and mail delivery services.
PSN/13/2019	Repair, maintenance services of generators, power stabilizers and pumps.
PSN/14/2019	Supply and maintenance of air-conditioning installations and services.
PSN/15/2019	Provision of hotel accommodation and conference facilities.
PSN/16/2019	Provision of waste management.
PSN/17/2019	Provision of general insurance services.
PSN/18/2019	Provision of motor vehicle insurance.
PSN/19/2019	Provision Of Photography And Video Coverage and Multimedia Services
PSN/20/2019	Servicing, repair and maintenance of vehicles, motor cycles.
PSN/21/2019	Provision of Bulk SMS Service
PSN/22/2019	Provision of Conference Exhibition Setup
PSN/23/2019	Provision of Printing Service
	CATEGORY C: ANY OTHER SERVICE NOT CAPTURED IN A AND B
PSN/24/2019	Any other service not included in Category A and B