CREATIVE

Request for Quotation (RFQ)						
THIS IS NOT A CONTRACT. IT IS FOR INFORMATION PURPOSES ONLY.						
Activity Number:	NLCB164					
RFQ Number:	NLCB164-12770					
Issue Date:	28 January 2020					
Offer Deadline:	11 February 2020 by 5:00pm					
Reply to:	bids@neri-nigeria.com					
COMPANY Name:						
COMPANY Representative's Name:						
Company Address:						
Company Representative's E-mail Address:						
Company Telephone Number:						
Company/Owner Nationality:						
Expected Delivery Date:	**TBD**					
Delivery Location:	**Kanama, Yunusari Local Government Secretariat, Yobe State**					
PRICE QUOTED SHOULD BE FIXED FOR A MINIMUM OF 30 DAYS AND SUBJECT TO TAX						
Item No.	**ITEM DESCRIPTION**	**UNIT**	**QTY**	**UNIT PRICE (NGN)**	**TOTAL PRICE**	
1	ERMA MTE310 3inch Self-priming Gasoline Water Pump. • Maximum flow 51m3/h. • Suction Caliber (75mm). • Discharge caliber (75mm). • Suction height (8m) total head (23m), • Engine type 4 0HP 2 stroke, air cooled	Each	100			
2	LION Brand 3 inches High Quality Water Pump Hose of 100m length (3mm thickness)	Each	100			
3	High quality plasticized PVC hose, rigid PVC helix, features anti abrasion, anti-corrosion, anti-aging, super flexible, small bending radius, light weight, smooth tube and excellent water supply and draining efficiency. Thickness 4-6mm, length 3-4m	Each	100			
ANTI CORRUPTION NOTICE Under no circumstances are commissions or undisclosed rebate payments to Creative staff to be made or authorized. No gift, gratuity, or remuneration of any kind shall be made to any Creative staff because of this request.				**SUB TOTAL (NGN):**		
				TOTAL AMOUNT (NGN):		
				Indicate **YES or No** to the Questions below		
				Products available for immediate delivery?		
				Quotation valid minimum of 90 days?		
				Delivery within 14 days of award?		
				Warranty Period not less than 1 year?		
Indicate Product Origin (Country of Manufacture):						
Technical Specifications:	See Attachment 1, Statement of Work, for additional technical specifications.					
Creative Payment Terms:	Within 30 days of delivery and presentation of completed, signed invoice					
	Provided by Supplier					
	Name:					
	Position:					
	Signature					
	Date:					
PAST PERFORMANCE/REFERENCE CHECK Offerors are required to submit the contact information of three references. This should include the name, company, relationship to the offeror, email address, and/or phone number for each reference.						

Reference: **USAID Contract #7200AA18F00013**

Closing Date: **11 February 2020 by 5:00pm**

Enclosed is a Request for Quotations (RFQ). Creative Associates International (Creative) invites qualified firms and organizations to submit a quotation for the work funded under USAID Contract # 7200AA18F00013. The issuance of a subcontract is subject to availability of funds, the successful negotiation of the subcontract budget and terms, and receiving USAID's Contracting Officer consent, if required. The contract resulting from this award will be a single **firm fixed price purchase order**.

The requirements for this activity are described in the "Statement of Work" in Attachment I. Creative encourages your company/organization to indicate its interest in this procurement by submitting a quotation according to the instructions. Creative will make an award to the responsible Offeror submitting an offer which provides the lowest technically acceptable price to the project.

To be considered, Offerors should submit a complete quotation no later than the closing date and time indicated above. Offerors should ensure that the quotation is well-written in English, easy to read, follows the instructions provided, and contains only requested information.

Questions:
Any questions should be submitted in writing and emailed to vendors@neri-nigeria.com no later than 31st JAN 2020. No questions will be entertained if they are received by means other than the specified email address, and any communications to alternate e-mail addresses will result in the disqualification of the bidder. The solicitation number (listed above) should be stated in the subject line. Answers will be compiled and distributed on 3rd FEB 2020.

Submission:
Quotations must be submitted via email to **bids@neri-nigeria.com** with the subject line **"NLCB164-12770 SUPPLY AND DELIVERY OF WATER PUMPS FOR IRRIGATION FARMING IN KANAMMA"**

The Offeror is required to include details of three business references; this should include the name, company, relationship to the offeror, email address, and/or phone number for each reference.
Creative reserves the right to visit the place of business of a prospective offeror to verify that it is a legal business entity and has the necessary organizational and management competence to fulfill the necessary responsibilities.

Sincerely,
Creative Associates International

Attachment I: STATEMENT OF WORK FOR
"NLCB164-12770 SUPPLY AND DELIVERY OF WATER PUMPS FOR IRRIGATION FARMING IN KANAMMA"

- All offerors must provide proof of registration and tax. Attach CAC certificate and TIN when sending quotation.

- All transportation and handling charges if any should be incorporated into vendor's quoted unit price.

Creative estimates that the commodities will be delivered over a period of one week. The selected offeror should have the capacity to provide the commodities needed by Creative within the aforementioned timeframe. The consumption range provided is an estimate, and Creative reserves the right to consume above or below this range, or to order partial Items, and the selected offeror shall deliver accordingly. The selected offeror must deliver the commodities according to the provided timeline.

***Exact dates may vary and will be agreed upon at the signing of the firm fixed price purchase order.**

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1. **RFQ Requirements:** To ensure that best value is obtained the following would be considered;

   a. Evidence of Vendor's registration with CAC and Tax Identification number
   b. Acceptable Quotation Validity Period
   c. Availability of items
   d. Delivery within specified time
   e. Acceptable warranty period

   Note: Failure to submit the above requirement, will lead to disqualification.

1. **Evaluation Criteria: Best Value: -**Only quotations that meet the requirement above would be selected for evaluation. Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed "non-responsive" and thereby disqualified from consideration. Creative reserves the right to waive immaterial deficiencies at its discretion

f. **Correct technical specification,** submission of manufacturer's part number or samples/pictures through which technical specification can be verified (especially where different product is quoted for).

g. **Terms and Conditions:** This is a Request for Quotations (RFQ) only. Issuance of this RFQ does not in any way obligate Creative to make an/any award(s) or pay for costs incurred by potential offerors in the preparation and submission of an offer. Prospective offerors may provide a quotation for a portion of or the entire quantity listed in the table above. Additional terms and conditions are outlined below:

   (a) Creative's standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payments will not be issued to a third party.
   (b) Any award resulting from this RFQ will be a firm fixed price purchase order.
   (c) No commodities or services may be provided that are manufactured, assembled in, shipped from, transported through, or otherwise involve any of the following countries: Burma (Myanmar), Cuba, Iran, North Korea, (North) Sudan, and/or Syria.
   (d) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
   (e) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.
   (f) Taxes Withheld: Per the laws of the Federal Republic of Nigeria, the vendor is responsible for the payment of taxes. Creative will provide a tax receipt upon request once it is received from the Federal Tax Authority (minimum of 3 months). Vendor shall be responsible for providing a tax identification number, along with bank account details, company name, company or corporate registration number, company address, contact number(s). Tax Deductions are as follows: sale and supplies 5%, building & construction 5%, other categories 10%.