

Request for Quotation

FROM	NORWEGIAN REFUGEE COUNCIL
Address	No 2 Logud close Mazaram Topp
City	Jos, Plateau
Country	Nigeria
Phone #	
Email	ng.tenders@nrc.no

Company's Name	
Address	
City	
Country	
Phone #	
Email	

The office of the Norwegian Refugee Council invites your company to submit a price quotation for the following items in accordance with the requirements detailed below and fill up the table below. Please carefully read the instructions on page 3.

Request for Quotation Requirements (To be filled by NRC Procurement staff)			
RFQ # :	8101694b	Currency	NGN
RFQ Issuing Date:	5 th March 2025	Bid Validity Period (days):	60 Days
RFQ Closing Date:	13 th March 2025	Required Delivery Date:	TBC
RFQ Closing Time:	5:00 p.m	Required Delivery Destination:	Bassa, Riyom, Bokkos, Mangu, Shendam and Wase LGAs
Questions to the RFQ	ng.procurement@nrc.no	Required Delivery Terms:	According to specifications

LOT 1 BASSA LGA

(The input kits will be delivered to Ubanaloi and DTV communities of Zwobbo/Kakke ward, Ancha/Hukke, Nkezhia, Nkiedorro communities of Teegbe ward and Zike and Zonhu communities of Kimakpa wards in Bassa LGA)

Out-Growers Support Input Kits Bassa LGA (Teegbe and Kimakpa Wards). A total of 10 participants to be supported						
To be filled by NRC					To be filled by Supplier	
Item #	Specifications	Specifications	Unit	Quantity Required	Unit Price	Total Price
1	Liquid fertilizer - Folia	Organic Liquid Fertilizer Candel Foliar Plus-Complete NPK	1liter*10	100		
2	Liquid fertilizer - urea	Organic Liquid Fertilizer Candel Foliar Plus-Urea	1liter*10	100		
3	Small hoe	Small hoe(Patanya)	Pieces	10		
4	Measuring Tape	Fiber glass land measuring tape 50m/165 ft	Pieces	10		
5	Big hoe	Big hoe(Garma)	Pieces	10		
6	Knapsack sprayer	Knap sack sprayer with enclosed complete accessories (16 litres sprayer) Jubaili Pulse	Pieces	10		
7	Handgloove	Hanglove Rubber(red colour)	1 Pair	10		
8	Rain boot	Water proof Rainboot(size 41-46) 1pair	1 Pair	10		

9	Sealing Machine(Bag closer)	Revekka Bag Closer machine, Model D/DA/DAD, Voltage: 220/250	Pieces	10		
10	Digital weighing machine(camry)	300kg Digital weighing scale (Camry)	Pieces	10		
11	Seed trays(100 pots)	Seed trays 100 pots, black colour(plastic)	Pieces	10		
12	Seed dressing fungicides(dressforce) pack of 15	Dress force seed dressing fungicides	Pack of 15	10		
13	Latex handgloves(disposable) pack of 100 pieces	Latex handgloves(disposable) pack of 100 pieces	Pack of 100	10		
14	Purbue Improved Crop Storage Bag(PICCS bag)	100 KG, white colour, with 3 layers(industrial storage bag)	Dozen of 12	10		
15	Nose mask	Respirator and Industrial Nose mask, NP 303, Blue eagles	Pieces	100		
GRAND TOTAL (Including Transport and WHT)						

LOT 2 BOKKOS LGA

(The input kits will be delivered to Nghabok, Makudang communities of Mangor ward and Hottom and Nghakudung communities of Daffo Ward, Bokkos LGA.)

Out-Growers Support Input Kits Bokkos LGA (Daffo & Mangor Wards) A total of 10 participants to be supported						
To be filled by NRC					To be filled by Supplier	
Item #	Specifications	Specifications	Unit	Quantity Required	Unit Price	Total Price
1	Liquid fertilizer - Folia NPK	Organic Liquid Fertilizer Candel Foliar Plus complete(NPK)	1liter *10	100		
2	Liquid fertilizer - Foliar urea	Organic Liquid Fertilizer Candel Foliar Plus-Urea	1liter *10	100		
3	Small hoe	Small hoe(Patanya)	Pieces	10		
4	Land Measuring Tape	Fiber glass land measuiring tape 50m/165 ft	Pieces	10		
5	Big hoe	Big hoe(Garma)	Pieces	10		
6	Knap sack sprayer	Knap sack sprayer with enclosed complete accessories (16 litres sprayer), Jubaili Pulse	Pieces	10		
7	Handglove	Hanglove Rubber(red colour)	1 Pair	10		
8	Rainboot	Water proof Rainboot(size 41-46) 1pair	1 Pair	10		
9	Sealing Machine(Bag closer)	Revekka Bag Closer machine, Model D/DA/DAD, Voltage: 220/250	Pieces	10		
10	Digital weighing machine(camry)	300kg Digital weighing scale (Camry)	Pieces	10		
11	Seed trays(100 pots)	Seed trays 100 pots, black colour(plastic)	Pieces	10		
12	Seed dressing fungicides(dressforce) pack of 15	Dress force seed dressing fungicides	Pack of 15	10		
13	Latext handgloves(disposable) pack of 100 pieces	Latext handgloves(disposable) pack of 100 pieces	pack of 100	10		
14	Purbue Improved Crop Storage Bag(PICCS bag)	100 KG, white colour, with 3 layers(industrial storage bag)	Dozen of 12	10		
15	Nose mask	Respirator and Industrial Nose mask, NP 303 blue Eagles	Pieces	10		
GRAND TOTAL (Including Transport and WHT)						

LOT 3 RIYOM LGA

(The input kits will be delivered to Tarai , Ranjol/ Rafin Acha and Gbwane Chiri/ Kyosuk communities of Jol and Attakar wards, Riyom LGA)

Out-Growers Support Input Kits RIYOM LGA (Jol & Attakar Wards) A total of 10 participants to be supported						
To be filled by NRC					To be filled by Supplier	
Item #	Specifications	Specifications	Unit	Quantity Required	Unit Price	Total Price
1	Liquid fertilizer - Folia NPK	Organic Liquid Fertilizer Candel Foliar Plus-complete NPK	1liter*10	100		
2	Liquid fertilizer - Folia urea	Organic Liquid Fertilizer Candel Foliar Plus-Urea	1liter*10	100		
3	Small hoe	Small hoe(Patanya)	Pieces	10		
4	Land Measuring Tape	Fiber glass land measuring tape 50m/165 ft	Pieces	10		
5	Big hoe	Big hoe(Garma)	Pieces	10		
6	Knapsack Sprayer	Knap sack sprayer with enclosed complete accessories (16 litres sprayer), Jubaili Pulse	Pieces	10		
7	Handglove	Hanglove Rubber(red colour)	1 Pair	10		
8	Rainboot	Water proof Rainboot(size 41-46) 1pair	1 Pair	10		
9	Sealing Machine(Bag closer)	Revekka Bag Closer machine, Model D/DA/DAD, Voltage: 220/250	Pieces	10		
10	Digital weighing machine(camry)	300kg Digital weighing scale (Camry)	Pieces	10		
11	Seed trays(100 pots)	Seed trays 100 pots, black colour(plastic)	Pieces	10		
12	Seed dressing fungicides(dressforce) pack of 15	Dress force seed dressing fungicides	Pack of 15	10		
13	Latext handgloves(disposable) pack of 100 pieces	Latext handgloves(disposable) pack of 100 pieces	Pack of 100	10		
14	Purbue Improved Crop Storage Bag(PICCS bag)	100 KG, white colour, with 3 layers(industrial storage bag)	Dozen of 12	10		
15	Nose mask	Respirator and Industrial Nose mask, NP 303, Blue eagles	Pieces	10		
GRAND TOTAL (Including Transport and WHT)						

LOT 4 Wase LGA

(The input kits will be delivered to participants at Angwan Makama/Yosi Kogin Kasa, Zamlumwa and Kanfu communities of Wase-Tofa and Kadarko ward, Wase LGA.)

Out-Growers Support Input Wase LGA (Wase-Tofa and Kadarko wards) a total of 10 participants to be supported						
To be filled by NRC					To be filled by Supplier	
Item #	Description/ Specifications	Specifications	Unit	Quantity Required	Unit Price	Total Price
1	Liquid fertilizer - Folia NPK	Organic Liquid Fertilizer Candel Foliar Plus-complete NPK	1liter*10	100		
2	Liquid fertilizer - Folia urea	Organic Liquid Fertilizer Candel Foliar Plus-Urea	1liter*10	100		
3	Small hoe	Small hoe(Patanya)	Pieces	10		
4	Measuring Tape	Fiber glass land measuring tape 50m/165 ft	Pieces	10		
5	Big hoe	Big hoe(Garma)	Pieces	10		
6	Knapsack Sprayer	Knap sack sprayer with enclosed complete accessories (16 litres sprayer), Jubaili Pulse	Pieces	10		
7	Sealing Machine(Bag closer)	Revekka Bag Closer machine, Model D/DA/DAD, Voltage: 220/250	Pieces	10		
8	Digital weighing machine(camry)	300kg Digital weighing scale (Camry)	Pieces	10		
9	Seed trays(100 pots)	Seed trays 100 pots, black colour(plastic)	Pieces	10		
10	Seed dressing fungicides(dressforce) pack of 15	Dress force seed dressing fungicides	Pack of 15	10		
11	Latext handgloves(disposable) pack of 100 pieces	Latext handgloves(disposable) pack of 100 pieces	Pack of 100	10		
12	Handglove	Hanglove Rubber(red colour)	1 Pair	10		
13	Rainboot	Water proof Rainboot(size 41-46) 1pair	1 Pair	10		
14	Purbue Improved Crop Storage Bag (PICCS bag)	100 KG, white colour, with 3 layers(industrial storage bag)	Dozen of 12	10		
15	Nose mask	Respirator and Industrial Nose mask, NP 303, Blue eagles	Pieces	10		
GRAND TOTAL (Including Transport and WHT)						

LOT 5 SHENDAM LGA

(The input kits will be delivered to participants at Yashi, angwan yashi, Nfan/Muklong and Angwan Dunjam communities of Moekat and Shimankar wards, Shendam LGA)

Out-Growers Support Input Kits Shendam LGA (Shimankar and Moekat wards) a total of 10 participants to be supported						
To be filled by NRC					To be filled by Supplier	
Item #	Description/ Specifications	Specifications	Unit	Quantity Required	Unit Price	Total Price
1	Liquid fertilizer - Folia NPK	Organic Liquid Fertilizer Candel Foliar Plus-complete NPK	1liter*10	100		
2	Liquid fertilizer - Folia urea	Organic Liquid Fertilizer Candel Foliar Plus-Urea	1liter*10	100		
3	Small hoe	Small hoe(Patanya)	Pieces	10		
4	Measuring Tape	Fiber glass land measuring tape 50m/165 ft	Pieces	10		
5	Big hoe	Big hoe(Garma)	Pieces	10		
6	Knapsack Sprayer	Knap sack sprayer with enclosed complete accessories (16 litres sprayer), Jubaili Pulse	Pieces	10		
7	Sealing Machine(Bag closer)	Revekka Bag Closer machine, Model D/DA/DAD, Voltage: 220/250	Pieces	10		
8	Digital weighing machine(camry)	300kg Digital weighing scale (Camry)	Pieces	10		
9	Seed trays(100 pots)	Seed trays 100 pots, black colour(plastic)	Pieces	10		
10	Seed dressing fungicides(dressforce) pack of 15	Dress force seed dressing fungicides	Pack of 15	10		
11	latex handgloves(disposable) pack of 100 pieces	Latext handgloves(disposable) pack of 100 pieces	Pack of 100	10		
12	Handglove	Hanglove Rubber(red colour)	1 Pair	10		
13	Rainboot	Water proof Rainboot(size 41-46) 1pair	1 Pair	10		
14	Purbue Improved Crop Storage Bag(PICCS bag)	100 KG, white colour, with 3 layers(industrial storage bag)	Dozen of 12	10		
15	Nose mask	Respirator and Industrial Nose mask, NP 303, Blue eagles	Pieces	10		
GRAND TOTAL (Including Transport and WHT)						

LOT 6 MANGU LGA

(The input kits will be delivered to Fungibat and Dungunaan/Kubat communities of Kombun ward and Gyambwas community of Langai Ward, Mangu LGA.)

Please note that Fungibat and Dungunaan/Kubat communities are far apart from each other)

Out-Growers Support Input Kits Mangu LGA (Langai and Kombun Wards) A total of 10 participants to be supported						
To be filled by NRC					To be filled by Supplier	
Item #	Description/ Specifications	Specifications	Unit	Quantity Required	Unit Price	Total Price
1	Liquid fertilizer - Folia NPK	Organic Liquid Fertilizer Candel Foliar Plus complete(NPK)	1liter*10	100		
2	Liquid fertilizer - Folia urea	Organic Liquid Fertilizer Candel Foliar Plus-Urea	1liter*10	100		
3	Small hoe	Small hoe(Patanya)	Pieces	10		
4	Land Measuring Tape	Fiber glass land measuring tape 50m/165 ft	Pieces	10		
5	Big hoe	Big hoe(Garma)	Pieces	10		
6	Knapsack sprayer	Knap sack sprayer with enclosed complete accessories (16 litres sprayer) Jubaili Pulse	Pieces	10		
7	Handglove	Hanglove Rubber(red colour)	1 Pair	10		
8	Rain boot	Water proof Rainboot(size 41-46)	1 Pair	10		
9	Sealing Machine(Bag closer)	Revekka Bag Closer machine, Model D/DA/DAD, Voltage: 220/250	Pieces	10		
10	digital weighing machine(camry)	300kg Digital weighing scale (Camry)	Pieces	10		
11	Seed trays(100 pots)	Seed trays 100 pots, black colour(plastic)	Pieces	10		
12	Seed dressing fungicides(dressforce) pack of 15	Dress force seed dressing fungicides	Pack of 15	10		
13	Latext handgloves(disposable) pack of 100 pieces	latext handgloves(disposable) pack of 100 pieces	Pack of 100	10		
14	Purbue Improved Crop Storage Bag(PICCS bag)	100 KG, white colour, with 3 layers(industrial storage bag)	Dozen of 12	10		
15	Nose mask	Respirator and Industrial Nose mask, NP 303 Blue Eagles	Pieces	10		
GRAND TOTAL (Including Transport and WHT)						

Note: NRC will deduct withholding tax based on the state law/regulation and the full amount shall be paid and remitted to the appropriate Government agency.

Delivery Lead Time (in days, from receipt of NRC Purchase Order)	
Bid Validity Period (in days from receipt of NRC Purchase Order):	
Defects liability and guarantee period:	
Country of origin of the goods	

Name	
Position	
Date Signature Stamp	

RFQ Terms & Conditions

Manner of Submission:

- By email to the dedicated and secured email address: ng.tenders@nrc.no (offers received on other email addresses will not be considered)
- Before the Closing date & Time mentioned above. Companies who do not submit their quotation by this deadline will not be considered

Requirements:

- All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests differently
- Bids must be submitted in the currency indicated in the RFQ. Bids in other currency might not be accepted
- Bids must be valid for the validity period indicated in the RFQ. Bids not meeting this validity period might be disqualified
- All enquires and questions should be addressed to the email given in the RFQ details section. All questions and answers will be shared with all invited suppliers.
- NRC reserves the right to accept or reject the whole or part of your quotation based on the information provided. Incomplete quotations which do not comply with our conditions will not be considered.

Assessment Criteria:

- All bids received and accepted will be evaluated based on the following:
- **Step 1:** Administrative compliance check: Each bid will be checked to ensure compliance with all the RFQ requirements
- **Step 2:** Technical Evaluation: All bids will be technically evaluated based on “best value for money”
- **Step 3:** Sample Evaluation of items
- **Step 4:** Financial Evaluation: Price in comparison to NRC established expectation and in comparison, to other bidders of comparable technical quality

Step 1: Administrative Check	Pass/Fail
Bidder can legally operate in the country of residence (Attach Photocopy of proof of business registration – CAC)	Pass/Fail
Completely filled, SIGNED, and STAMPED NRC RFQ Document to be returned	
Evidence of TIN Registration/ Certificate of Tax Clearance for 2022, 2023 or 2024	
Confirmation of 60 days price validity (provide letter of confirmation of 60 days)	
Step 2: Technical Evaluation	40
Attach evidence of experience - 3 different POs or contracts from other organizations in which is related to the supply of seeds.	30
Quality verification	
The Bidder must provide samples for seed viability test, cost of which will be borne by the bidder.	Pass/Fail
Proposed Methodology and Approach	
Delivery Capacity/Period – (Please attached validation letter stating delivery period after issuance of Purchase Order based on the attached delivery and payment condition)	10
Step 3: Financial Evaluation – Preferred Criteria	60
Financial/Price Offer in comparison to NRC established rates	60
Total Score	100

Payment terms:

- Payment will be made within **30 days** of receipt of goods, by **bank transfer/cheque only**.

<p>NRC is obliged to ensure that its procurement decisions are clearly justified and documented and keeping within the Donors mandatory principles. In that regard, full and on-the-spot access must be granted to representatives of NRC, the Donor or any organisation or person mandated by it, to premises belonging to NRC or its contractors. The right to access shall include all documents and information necessary to assess, or audit the implementation of the contract.</p> <p>NRC also expects suppliers who process personal data to comply with the General Data Protection Regulation (EU GDPR) and any relevant national legislation. Suppliers processing personal data on an NRC contract will be required to sign a data processing / sharing agreement as part of the contract. Refusal to sign such an agreement constitutes refusal of the contract terms and forfeiture of the contract on the part of the supplier.</p> <p>If the activities of the contract take place in areas with Explosive Hazards, NRC accepts no liability for injury and/or death to contractor's staff or damage to contractor's property.</p>	<p>Anti-money laundering, anti-bribery, anti-corruption and anti-terrorism legislation and donor regulations require NRC to screen contractors against various international lists to ensure due diligence. Submission of the quotation constitutes acceptance of these screening practices.</p> <p>NRC aims to purchase products and services with minimum environmental impact. Environmental considerations form part of the NRC selection criteria, and NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p> <p>All suppliers doing business with NRC should maintain high standards on ethical and environmental issues, respect and apply basic human and social rights, ensure non-exploitation of child labour, and give fair working conditions to their staff. <u>Suppliers will be required to sign and submit an Ethical Standards Declaration, together with their bid.</u></p> <p>NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p>
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Signature & Stamp

Description of Items and Pictures (Specifications Table)

Liquid fertilizer - Folia	Organic Liquid Fertilizer Candel Foliar Plus-Complete NPK	
Liquid fertilizer - urea	Organic Liquid Fertilizer Candel Foliar Plus-Urea	
Small hoe	small hoe(Patanya)	
Measuring Tape	fiber glass land measuring tape 50m/165 ft	
Big hoe	big hoe(Garma)	

<p>Knapsack sprayer</p>	<p>Knap sack sprayer with enclosed complete accessories (16 litres sprayer) Jubaili Pulse</p>	
<p>Handgloove</p>	<p>Hanglove Rubber(red colour)</p>	
<p>Rain boot</p>	<p>Water proof Rainboot(size 41-46) 1pair</p>	
<p>Sealing Machine(Bag closer)</p>	<p>Revekka Bag Closer machine, Model D/DA/DAD, Voltage: 220/250</p>	
<p>Digital weighing machine(camry)</p>	<p>300kg Digital weighing scale (Camry)</p>	

<p>seed trays(100 pots)</p>	<p>seed trays 100 pots, black colour(plastic)</p>	
<p>Seed dressing fungicides(dressforce) pack of 15</p>	<p>Dress force seed dressing fungicides</p>	
<p>Latex handgloves(disposable) pack of 100 pieces</p>	<p>latex handgloves(disposable) pack of 100 pieces</p>	
<p>Purbue Improved Crop Storage Bag(PICCS bag)</p>	<p>100 KG, white colour, with 3 layers(industrial storage bag)</p>	
<p>Nose mask</p>	<p>respirator and Industrial Nose mask, NP 303, Blue eagles</p>	