

# Terms of Reference (TOR)

## for

### *Study on Roles of INGOs in Durable Solutions in Nigeria*

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#### 1. Purpose of the consultancy

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The INGO Forum in Nigeria seeks proposals from (a) consultant(s) in identifying the roles, potentials and barriers of NGOs' contribution to the durable solutions for internal displaced persons in Nigeria, as well as generating recommendations to humanitarian and development actors, UN agencies, donors, and policymakers, etc for more effective and inclusive collaborations.

#### 2. Background

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Approximately 2.3 million internally displaced persons (IDPs) were recorded in Nigeria by the end of 2024, including an estimated 260,000 individuals who have fled to neighbouring states. Borno State hosts the majority of IDPs (1.7 million) and returnees (886,000), Adamawa State accommodates 868,000 returnees, accounting for 41% of the total 2.1 million returnees across the BAY states.

Most displacements in Nigeria a decade ago were associated with armed conflict, particularly in the north-east. The government resumed its plan to close displacement camps, and although some IDPs were able to return or relocate, basic service provision and security were not always conducive to durable solutions. Insecurity also sometimes overlapped with disasters, heightening IDPs' vulnerabilities and impeding their access to aid.

In pursuing the sustainable solutions for IDPs, the three states of Borno, Adamawa and Yobe have launched their Durable Solutions Action Plans in May 2024. The scope of the Plans of [Borno](#), [Adamawa](#) and [Yobe](#) is enormous, and success will be greatly depending on coordinated effort in financial and technical contributions of a wide range of stakeholders. The range of NGOs actors in Nigeria has been diverse and comprehensive, spanning across all necessary sectors in Durable Solutions and also along the whole humanitarian-development-peace axis. This diversity also means that funding streams that can and are contributing to durable solutions are not limited to humanitarian. It is with this backdrop that such valuable resources would provide important contribution to the development and

implementation of durable solutions in Nigeria. Nonetheless, presently INGOs are not strongly represented in coordination or decision-making around enacting the State Action Plans. There is also limited recognition of the opportunity to capitalise on durable solutions to achieve practical coordination across the HDP nexus.

### 3. Key foci of the study

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It would be of utmost importance for the consultant to capture and triangulate views of the key stakeholders concerning Durable Solutions to enhance inclusive cooperation. All members of the Nigeria INGO Forum, network-leads of NNGO networks, as well as key UN agencies (primarily UNDP, IOM & UNHCR), donors, federal authorities and line ministries of the BAY states that are leading durable solutions development should be consulted.

Key foci of the study include, but not limited to:

1. Mapping the activities and funding streams that INGOs already have on activities that are aligned with the Durable Solutions SAPs of Borno, Adamawa and Yobe and Benue
2. Through this mapping exercise, support INGOs/ authorities to collaboratively identify useful projects that have the greatest potential to be scaled up by authorities, and highlight the resources that would be needed for such uptake and scaling to take place
3. Their understanding/perception of the Durable Solutions development in the relevant states of Nigeria (including objectives, implementation strategies, principles, etc)
4. Their views on INGO/NNGO's potential, barriers and required conditions in contribution to the Durable Solutions
5. Recommendations for effective and inclusive collaboration, across actors and across the HDP Nexus

The consultant should offer more elaboration on these focus areas in their proposal and the selected consultant will be encouraged to refine them further if needed with the technical team overseeing the study.

### 4. Methodology

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The consultant will adopt a range of cost-effective methodologies (FGD, KII, surveys, etc) in consulting the whole membership of the Nigeria INGO Forum with an expressed interest in Durable Solutions, NNGO networks, as well as key UN agencies, donors, federal authorities and line ministries of the BAY states that are leading durable solutions development.

*Note: given the limited time of the study, consultation with network leads of key NNGO networks would be preferred.*

### 5. Deliverables

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The consultant will be responsible for the following deliverables:

- Inception report (with methodologies and tools)
- Draft findings
- Validation workshop with key stakeholders/ Steering committee for the study
- Final Study report

- 2 online presentations of the key findings and recommendations

## 6. Duration, timeline, and payment

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- The total expected duration to complete the assignment will be no more than **40 working days** based on the following estimates.

Inception report	1 week
Assessment, analysis & draft findings	4 weeks
Validation workshop & updated Study report	1 week
2 online presentations	1 week

The project is expected to be completed by 31<sup>st</sup> May 2025.

Payments will be made in two instalments and based on the successful completion of deliverables:

1. Inception report.
2. Submission of final study report and completion of the 2 online presentations

## 7. Eligibility, qualification, and experience required

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The consultant should have the following qualifications:

- Master degree in international relations, development, political science and/or similar
- Minimum 5 years' proven experience in conducting similar assignments.
- Demonstrable experience related to forced migration and durable solutions in Nigeria/ Lake Chad Basin
- Strong knowledge of the region and the socio-economic and political dynamics affecting it, more specifically on displacement trends and programming in Nigeria
- Strong analytical and writing skills with proven experience in producing high-quality research with ability to present complex information in a simple and accessible manner
- Fluency in written and spoken English

Documents to be submitted:

- A technical proposal outlining the consultant's own understanding of the required scope of work. Include a suggested work plan of time and activity schedule.
- A cover letter, including the commitment to availability for the duration of the assignment.
- Updated CV/s of the consultant/s that clearly spells out his/her qualifications and experience.
- A separate financial proposal showing the rate of the consultant and related expenses
- Two examples of similar work completed in past.
- Two reference contacts.