save the slum initiative
Reshaping lives in the slum

REQUEST FOR QUOTATION(RFQ)

PROCUREMENT SUPPLY OF SCHOOL BAGS, SCHOOL UNIFORMS AND NOTE BOOKS IN LAGOS STATE

1. Background

Save the Slum Initiative (STSI) is a non-profit organization established in 2016 to improve the welfare and living conditions of vulnerable people in Nigeria, particularly children, women, youth, and communities affected by conflict or living in urban slums. Since inception, it has reached over one million people across more than thirteen states, including Lagos, Abuja, Ogun, Kogi, and Borno.

STSI works through a community-driven and holistic approach, focusing on key areas such as Water, Sanitation and Hygiene (WASH), health and reproductive health, education and empowerment, livelihood and nutrition, child protection and gender-based violence prevention, peacebuilding, and environmental sustainability. Its interventions provide clean water and sanitation facilities, promote hygiene, deliver psychosocial and reproductive health support, and protect vulnerable groups, especially women and children.

With a dedicated team and strong partnerships, Save the Slum Initiative continues to champion dignity, safety, and long-term transformation for Nigeria's most underserved populations.

2. Project overview

Save the Slum Initiative (STSI) invites reputable and qualified suppliers to submit sealed quotations for the supply and delivery of the following items in accordance with the specifications outlined in this document.

LOG	ITEMS	QUANTITY	SPECIFICATIONS
LOG 19	School bags	100 pieces	Durable
LOG 19	Notebooks	600 pieces	A4 size, ruled, 60 leaves
LOG 19	School uniforms	100 pieces	Quality fabrics, school uniform for junior High school

save the slum initiative
Reshaping lives in the slum

3. Submission Requirements

Bidders must provide and fill the following attach files

- STSI Pricing-Form (Note; You can (Print, fill and scan the supplier pricing form back)
- STSI-Supplier-Registration-Form
- Company profile and evidence of experience in similar events.
- Application letter which must indicate the scope of work of services to be provided and the service code.
- Certificate of incorporation and article of association.
- Tax clearance certificate.
- VAT registration certificate

- Delivery timeline and payment terms.
- Warranty or guarantee details for school bags and uniforms (if applicable).
- Samples of quoted items may be requested during the evaluation process.
- You can find all necessary attachment at : click Here To access File

4. **Evaluation Criteria**
   Quotations will be evaluated on the basis of:
   - Price competitiveness.
   - Compliance with specifications and quality.
   - Delivery schedule and logistics capability.
   - Proven track record of supplying similar goods.
5. **Submission of Quotations**
   - Quotations should be submitted in an email subject "Quotation for School Supplies
   - Addressed to: procurement@savetheslum.org.ng
   - Closing date for submission: 8th of October 2025
   - Late submissions will not be considered.
6. **Terms and Conditions**
   - STSI reserves the right to accept or reject any quotation without assigning reasons.
   - Prices quoted must be valid for at least 10 days.
   - Payment will be made upon satisfactory delivery and inspection.
   - Partial bids are allowed/not allowed.
   - The supplier shall be responsible for delivery to the specified location.
7. **Contact Information**
   For clarification, please contact: Abbau Emmanuel Yerima
   Phone: 07066902229
   Email: abbauyerima@savetheslum.org.ng

   Save the Slum Initiative appreciates your interest and looks forward to receiving your quotation.
   This RFQ is structured with formal language, clear requirements, and standard procurement elements suitable for professional issuance in Nigeria.

save the slum initiative
Reshaping lives in the slum